

The Career Guide

Official Publication of Career and Placement Cell



e-Start from Resume

A resume is an important tool for your job search because it displays your top skills and qualities. Also, a resume helps employers make hiring decisions and helps you get your first interview. That's why it matters how you structure your resume and what information you decide to include.

From your first year onwards students need to focus on building up a good resume. Nourishing a resume by certificate courses, hard and soft skills, etc. is very vital.

Click on the resume figure and you can do a guided project at Coursera on "**Create a Resume and Cover Letter with Google Docs**" and earn a free certificate. This works only on the desktop versions.

You can create Free Resume from the following websites

- [Canva](#)
- [Novaresume](#)
- [Resume.com](#)

Create a Resume and Cover Letter with Google Docs

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MOOCs

Massive open online courses (MOOCs) are becoming the new normal. Through a MOOC course, you can enhance your skill or learn a new language at your own pace outside the normal classroom. A MOOC course certificate will boost your resume and career prospects. To learn from a MOOC course is free, but for a certificate, you have to pay based on the platforms. There are many MOOC providers like Coursera, Edx, Udacity, Udemy, SWAYAM etc.



PSC Prelims Winners

Four students of our college cleared LDC/LGS prelims. A very happy moment for the PSC coaching center of St. Mary's College, Manarcaud led by Prof. Gigi Joseph. Congratulations dear students and their mentors.

- **Rahul Ravindran- BCom**

Cleared Prelims of Secretariat OA, LDC, LGS, Fieldworker (ktm), Assistant Salesman (Ktm)

- **Sreekesh Potty CK- BSc Zoology**

Cleared Prelims of LDC, LGS, Secretariat OA

- **Gokul Gopan- BA English**

Cleared Prelims of LGS

- **Ziyana KS - BSc Zoology**

Cleared Prelims of LGS

- **Sisira - BSc Zoology**

Cleared Prelims of LGS



Rahul Ravindran

Sreekesh Potty CK

Gokul Gopan

Ziyana KS

Sisira

Congratulations on Placements

- Albin Elias Mathew (BSc Chemistry) & Sreekesh Potty CK (BSc Zoology) got a job offer at MRF tyers.
- Carrer and placement cell conducted Interview and Group discussion orientation sessions for students who passes MRF Test. Sri Nibu Philip former Supervisor at MRF was the resource person. Eight students benefited from the class.
- Arjun Sekher (BSc Physics) was selected as a Contract Employee at Tata Consultancy Services.



Albin Elias Mathew



Arjun Sekher